

RATEPAYER MEETING POLICY

Subject: Annual Ratepayers Meetings

Ref: Council

Code: 11

Date Approved: May 10, 2016 Motion No.: 1373/10/05/16 Replaces: 048/08/02/11;

301/13/04/04

The County of Northern Lights believes in providing accurate annual information and documentation to its stakeholders and residents, as well as providing a forum to which stakeholders can express their concerns.

County of Northern Lights, in accordance with Sections 276 and 277 of the Municipal Government Act, proposes to do this by various methods as outlined in procedures.



Chief Elected Official



Chief Administrative Officer

PROCEDURE

1. Providing by May 1 of each year, audited information and documentation reporting on the financial status and affairs of the municipality.
2. Sanctioning the holding of one or more ratepayer meetings in accordance with conditions set out as follows for potential meeting combinations.
 - A. Individual 'Ward Ratepayer Meetings' may be held in the wards.
 - i) Called at the discretion of each Councillor, one or more ward meetings may be held per year.
 - ii) Administration will announce and advertise the ward meeting once called by a Councillor.
 - iii) Hall rental arranged by Councillor and paid by the County, with refreshments arranged and paid by the Councillor.
 - iv) Meeting to be chaired by the Ward Councillor
 - v) Inside resource persons attending may include: Chief Administrative Officer, Director of Public Works, Manager of Finance, Agricultural Fieldman, and any other staff as may be appropriate
 - vi) Outside resource persons; not normally present, but may be invited as requested by Council for a specific topic
 - vii) The CEO should be invited to all ward meetings and would be paid remuneration.
 - viii) All attending Councillors will be paid remuneration.
 - B. Councillors may choose to hold a joint ward meeting with two or more wards present, following these guidelines.
3. Meetings may be electronically recorded for subsequent reporting purposes.

Note: Annual ratepayer meetings are not a requirement of the MGA. This is an initiative of the County of Northern Lights and meetings sanctioned under this policy are official meetings of the County subject to policies governing procedure and conduct.